

## **Young OD Representative Description**

Being a Young OD Representative involves serving on the Young ODs committee and planning and executing several events throughout the year for ODs in your area that are 10 or less years in practice.

The representative decides what types of events to hold. They can be social, dinner and CE, sports outings, etc.

The representative will report to Kristen Rauch and provide her with information on events being planned and event outcomes.

Event planning details:

- Contact Kristen Rauch at the society office with the type of event you would like to hold and the estimated cost. The society office must approve the event before moving forward.
- Plan your events at least two months in advance. This allows enough time to get the word out about the event.
- Send event emails to Young ODs in your area and post on the Young ODs Facebook group. The society office will include upcoming events in the bi-weekly e-news and provide you with an email list of young ODs in your area.
- Having the event sponsored is highly recommended and should be the first avenue researched before paying for any event expenses.
- If possible, the society will pay for any event expenses directly. If this is not possible, the society will reimburse you for any event expenses. Please send all receipts to Kristen Rauch and she will ensure a reimbursement check is mailed out to you as soon as possible.

Young OD Representatives should cover the following areas: Asheville, Charlotte, Raleigh, Triad, and Wilmington.